**CS 440 Meeting Minutes**

Group: 12 Date: 11 September 2019 Time: 12:00pm Duration: 15 minutes

Present, on time: Jake, John, Dan

Present, not on time: Julian

Absent:

**Synopsis:**

We got familiar with Unity and the tools we will be working with. Set up Jira, ready for actual sprint next time

**Recent Individual Accomplishments:**

Jake set up Jira, and laid out the next 4 sprints

Jake, Dan, John, and Julian installed and familiarized themselves with Unity.

**Current Individual Activities:**

John will work on the project setup, setting up the files and .gitignore

Dan will work on the main menu, enabling the game to begin

Jake will work on various tasks on the Development Project

Julian will work on various tasks in the Coding Project

**Individual Action Items:**

Jake needs to be more proactive about creating Jira tickets and working on tickets

John will improve on some git hygeine

Julian should show up on time to group meetings